

Chapter: Public Safety, Health, & Emergency Management

Modification No. 0042

Subject: Drone/~~Uncrewed~~~~manned~~ Aircraft System ~~erial~~ ~~Vehicle~~ Use

1 I. The Board of Trustees recognizes that the use of unmanned aircraft ~~erial~~
2 ~~vehicles~~systems ("UASVs"), ~~along with aerial vehicles also referred to as uncrewed~~
3 aircraft systems and commonly known as "drones," ~~can make significant contributions to~~
4 may support College operations in a variety of ways. ~~and service/outreach in a variety of~~
5 ~~disciplines. Additionally, aerial photography with UAVs can potentially assist in College~~
6 ~~land management, athletics, safety and other support functions.~~

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8 ~~II. UAV regulation is emerging and multi-faceted, and public concern with privacy as it~~
9 ~~relates to the use of UAVs is well documented. UAV operational safety, entailing both~~
10 ~~UAV equipment and use, is regulated by the FAA, and the College's location in the~~
11 ~~Washington D.C. metropolitan area presents additional regulatory challenges.~~

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13 ~~III.~~ II. ~~Therefore, it is the policy of Montgomery College that flying unmanned aerial vehicles of~~
14 ~~any type on all College property is prohibited. To protect safety and privacy and to ensure~~
15 regulatory compliance, the operation of UASs on or above College property is prohibited,
16 except for when authorized for approved operational or instructional use. Any authorized
17 use must be conducted by properly trained and licensed individuals, with required
18 insurance, and in accordance with federal, state, and local laws and regulations.
19 Individual students, ~~staff~~employees, or outside entities may not operate ~~unmanned~~
20 ~~aircraft/drones~~ UASs on College-owned property, whether interiors or exteriors, unless
21 such authorization has been granted.

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23 ~~IV. The College may require additional insurance provisions for operational and instructional~~
24 ~~use to ensure compliance with legal obligations and to reduce risks to safety, security~~
25 ~~and privacy.~~

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27 ~~V. The use of UAVs of any type is prohibited inside College-owned buildings unless used~~
28 ~~under the auspices of an academic program or individual with specific authorization from~~
29 ~~the appropriate provost in consultation with the campus facilities manager. UAVs shall~~
30 ~~not be used to monitor or record areas where there is a reasonable expectation of privacy~~
31 ~~in accordance with accepted social norms. These areas include but are not limited to~~
32 ~~restrooms, locker rooms, and private offices. UAVs shall not be used to monitor or record~~
33 ~~sensitive institutional or personal information which may be found, for example, on an~~
34 ~~individual's workspaces, on computer or other electronic displays.~~

35
36 ~~VI.~~ III. The College reserves the right to immediately shut down the operation of an UASV if it
37 creates any type of electronic interference, poses a hazard to sensitive campus
38 equipment, or interferes with any college activity.

39
40 ~~VII.~~ IV. Nothing herein limits lawful UAS use by Local Law Enforcement ~~use of UAV technology~~
41 in execution of a search warrant or as part of a tactical response to an immediate threat
42 ~~is automatically authorized, subject to applicable law and government regulations.~~

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44 ~~VIII.~~ V. The Board of Trustees authorizes the President ~~is authorized and directed~~ to establish
45 any procedures necessary to implement this policy.

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| 48 Board Approval: January 23, 2017; [DATE](#).

Chapter: Public Safety, Health, & Emergency Management Modification No. 001

Subject: Drone/~~Uncrewed~~~~manned~~ Aircraft System ~~erial Vehicle~~-Use

- 49 I. Scope and Applicability
- 50
- 51 This policy applies to all uncrewed aircraft systems (UASs), commonly known as drones,
- 52 by any individual on College property, whether leased or owned, including employees,
- 53 students, contractors, and other third parties.
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- 55 II. Approval for Use
- 56
- 57 A. Other than standard operational use of UASs by authorized and trained
- 58 employees of the Office of Facilities and Montgomery College Marketing and
- 59 Communication, any member of the College community wishing to operate a
- 60 UAS on or above College property, whether leased or owned, must:
- 61
- 62 1. Submit a request via email to the Vice President of Facilities
- 63 Management, Capital Planning, and Sustainability at least seven (7)
- 64 days in advance of the intended flight; requests submitted with shorter
- 65 notice will be considered on a case-by-case basis only in extenuating
- 66 circumstances that prevented timely submission.
- 67
- 68 2. Provide a reason for the request, flight plan, description of information to
- 69 be obtained from the use of the UAS, proof of certification, and proof of
- 70 insurance.
- 71
- 72 3. Agree to comply with all applicable laws and regulations, as well as any
- 73 restrictions deemed necessary by the Vice President of Facilities
- 74 Management, Capital Planning, and Sustainability and Vice President of
- 75 Public Safety, Health & Emergency Management/Chief of Campus
- 76 Police.
- 77
- 78 B. The College reserves the right to deny or revoke an approval if the proposed
- 79 activity would disrupt College operations, pose safety or security risks, conflict
- 80 with College policy, or violate applicable laws or regulations. The requestor will
- 81 receive written notice of the basis for the decision and may resubmit the request
- 82 for expedited consideration based on new information or changed circumstances.
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- 84 C. In property used, but not owned by the College, property owner consent may be
- 85 required.
- 86
- 87 III. Acceptable Use
- 88
- 89 A. Aerial operations of UASs may be authorized to support College land-
- 90 management, athletic, safety, media and instructional missions subject to the
- 91 following approval processes and operational requirements:
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- 93 1. All use must be approved in advance.
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149 Administrative Approval: DATE.

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