



BOARD OF TRUSTEES
MONTGOMERY COLLEGE

PUBLIC BOARD MEETING AGENDA

Central Services Building ▪ Board Room ▪ 9221 Corporate Boulevard, Rockville, Maryland
[Link to join via Zoom](#) ▪ By phone: 301-715-8592 ▪ Meeting ID: 891 3022 5840

BOARD OF TRUSTEES

September 22, 2026
7:00 p.m.

Annice Cody
Board Chair

TERM ENDS JUNE 30, 2028

David A. Hill
First Vice Chair

TERM ENDS JUNE 30, 2030

Marvin Dickerson
Second Vice Chair

TERM ENDS JUNE 30, 2030

Michael A. Brintnall, Ph.D.
TERM ENDS JUNE 30, 2029

Sheryl Brissett Chapman, Ed.D.
TERM ENDS JUNE 30, 2029

Amanda Fuchs Miller
TERM ENDS JUNE 30, 2032

Omar A. Lazo
TERM ENDS JUNE 30, 2027

Jacqueline C. Manger
TERM ENDS JUNE 30, 2031

Lena Mekonnen
Student Trustee
TERM ENDS JUNE 30, 2027

Marcia Brown Mintz
TERM ENDS JUNE 30, 2031

PRESIDENT AND
SECRETARY-TREASURER
Dr. Jermaine F. Williams

1. Call to OrderProcedural
2. Roll Call Procedural
3. Approval of AgendaProcedural
4. Oath of OfficeProcedural
5. ReportsInformation
 - A. President's Report
 - B. Financial Summary Report for the Fourth Quarter of FY26
 - C. Chair's Report
6. Consent AgendaAction
 - A. Minutes
 - i. June 15, 2026 Public Vote and Closed Session Minutes
 - ii. June 15, 2026 Public Meeting Minutes
 - B. Personnel Actions Confirmation Report
 - C. Graduates Receiving Associate's Degrees and Program Certificates in Summer 2026
 - D. Nomination to the Montgomery County Consolidated Retiree Health Benefits Trust Board
7. Contract Change OrderAction

Contract Change Order, Award of Contract, Generator Maintenance and Repair Services, Bid e423-004
8. Budget MatterAction

Functional Transfer FY26 Current Fund and Continuing Education and Workforce Development Fund
9. Institutional Report.....Action

The 2026 Performance Accountability Report and Benchmarks

10. Policy Matter	Information and Possible Action
Modification of College Policy 89001: Use of College Owned Vehicles	
11. New Business.....	Procedural
12. Trustee Comments	Procedural
13. Adjournment	Procedural

NOTICES

BOARD OF TRUSTEES INFORMATION. The Board's meeting schedule, agendas, meeting minutes, and records of resolutions are available at www.montgomerycollege.edu/bot.

WRITTEN COMMENTS. The Board of Trustees welcomes written comments, which can be sent to trustees@montgomerycollege.edu or to Montgomery College, 9221 Corporate Blvd, Rockville, Maryland 20850, ATTN: Board of Trustees.

ALTERNATIVE AGENDA FORMAT. This agenda is available in an alternative format upon request, in accordance with the Americans with Disabilities Act, by contacting 240-567-5272 or trustees@montgomerycollege.edu at least two weeks prior to the scheduled board meeting.

COMMUNICATIONS ACCOMMODATIONS. For special accommodations in communicating with the Board, contact 240-567-5272 or trustees@montgomerycollege.edu.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Agenda Item Number: 6B
September 22, 2026

PERSONNEL ACTIONS CONFIRMATION REPORT

BACKGROUND

The Board of Trustees by state law has the authority and the responsibility for appointments to the College. Each month the Board receives a summary of personnel actions from the Office of Human Resources and Strategic Talent Management on new hires and employees who have separated from the College.

RECOMMENDATION

It is recommended that the Board adopt the attached report. This recommended action aligns with Montgomery College Strategic Plan Goal 2: Cultivate a sense of belonging for everyone at the College.

BACKUP INFORMATION

Board Resolution
Personnel Actions Confirmation Report
Policy 34001: Changes in Employee Status

RESPONSIBLE SENIOR ADMINISTRATOR

Mr. Collette

RESOURCE PERSON

Ms. Leitch Walker

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Resolution Number:
Adopted on:

Agenda Item Number: 6B
September 22, 2026

Subject: Personnel Actions Confirmation

WHEREAS, By state law the Board of Trustees has the authority and responsibility for appointments to the College; and

WHEREAS, The attached summary indicates related personnel actions taken by the College during the period May 1, 2026, through July 31, 2026; and

WHEREAS, This recommended action aligns with Montgomery College Strategic Plan Goal 2: Cultivate a sense of belonging for everyone at the College; and

WHEREAS, The president of the College recommends that the Board adopt the following resolution; now therefore, be it

Resolved, That the Board of Trustees accepts the attached reports and confirms the actions of the president.

Attachments

MONTGOMERY COLLEGE
SUMMARY OF PERSONNEL ACTIONS
From May 1, 2026, through May 31, 2026

STAFF

STAFF EMPLOYMENTS

Effective Date	Name	Position Title	Grade	Department
05/11/2026	Aziz, Omar	Learning Center Manager	31	CW Learning Centers
05/11/2026	Carter, Donald	Building Services Worker	11	Facilities Operations-TP/SS
05/11/2026	Ezike, Nneka	Fin. Aid Outreach Counselor	27	Financial Aid
05/11/2026	Lancaster, Anthony	Building Services Worker	11	Facilities Operations-RV
05/11/2026	Pate, Israel	Community Arts Prog. Manager	27	School of Art & Design WDCE
05/26/2026	Carranza, Victoria	Public Safety Dispatcher	15	Public Safety-Central
05/26/2026	Cruz, Christina	Administrative Aide II	19	Performing Arts Center-RV
05/26/2026	Davis, TaVona	Student Engag Prog Coordinator	27	Student Life-RV
05/26/2026	Morena, Maura	Building Services Worker	11	Facilities Operations-GT
05/26/2026	Munson, Nicholas	Dir of Strategic Communications	37	Advancement Media/Public Relations
05/26/2026	Ramirez, Allison	Public Safety Dispatcher	15	Public Safety-Central
05/26/2026	Soriano, Dilcia	Building Services Worker	11	Facilities Operations-GT
05/26/2026	Vetencourt, Gustavo	Building Services Worker	11	Facilities Operations-RV

STAFF SEPARATIONS

Effective Date	Name	Position Title	Grade	YOS	Department
05/01/2026	Genovese, Mary	Class & Comp Specialist II	29	7	Human Resources/Strategic Talent Mgt
05/01/2026	Stansberry, Ayrianna	Financial Aid Assistant	21	1	Financial Aid
05/12/2026	O'Hare, Roslyn	Nursing Lab & Clinical Assoc.	29	0*	Health Sciences Dean
05/18/2026	Nichols, Adria	Graduation Technician	21	2	Records and Registration
05/22/2026	Mekins, Wendi	Library Technical Serv Asst	21	5	Library-Central
05/29/2026	Terry, James ¹	Arts Center Manager	29	29	Visual and Performing Arts

STAFF EMPLOYMENTS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	Other/2 or More	TOTAL
Female	0	3	4	1	0	0	8
Male	1	2	1	1	0	0	5
TOTAL	1	5	5	2	0	0	13

STAFF SEPARATIONS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	Other/2 or More	TOTAL
Female	2	2	1	0	0	0	5
Male	1	0	0	0	0	0	1
TOTAL	3	2	1	0	0	0	6

¹ Retirement

* Less than 1 year

MONTGOMERY COLLEGE
SUMMARY OF PERSONNEL ACTIONS
From May 1, 2026, through May 31, 2026

FACULTY

FACULTY EMPLOYMENTS: None

FACULTY SEPARATIONS

Effective Date	Name	Position Title	YOS	Department
05/22/2026	Alves, Mark ¹	Professor	21	ELAP, Linguistics and Comm Studies
05/22/2026	Corfman, Lewis ¹	Professor	17	GITE-Gudelsky Inst Tech Education
05/22/2026	Cosgrove, James ¹	Professor	22	Natural Sciences and Engineering
05/22/2026	Sabourin, Stephanie ¹	Professor	23	English and Reading Dean
05/22/2026	Sohrabi, Tara	Professor	12	Health Sciences Dean

FACULTY SEPARATIONS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	Other/2 or More	TOTAL
Female	2	0	0	0	0	0	2
Male	3	0	0	0	0	0	3
TOTAL	5	0	0	0	0	0	5

¹ Retirement

MONTGOMERY COLLEGE
SUMMARY OF PERSONNEL ACTIONS
From June 1, 2026, through June 30, 2026

STAFF

STAFF EMPLOYMENTS

Effective Date	Name	Position Title	Grade	Department
06/08/2026	Brennan, Thomas	IT Workday Manager	37	OIT Application Services
06/20/2026	Stockman, Alison	Program Assistant	21	BITS Dean WDCE
06/22/2026	Doan, Tan Huy	Mechanical Engineer	33	Facilities-Central Admin
06/22/2026	Lewis, Nathan	Instructional Lab Coordinator	27	Visual and Performing Arts
06/22/2026	Trezza, Andrew	Public Safety Officer II (OFC)	15	Public Safety-TP/SS

STAFF SEPARATIONS

Effective Date	Name	Position Title	Grade	YOS	Department
06/17/2026	Loewe, Holden	Building Services Worker	11	0*	Facilities Operations-GT
06/22/2026	Shah, Sonal	Fin Aid Mgt Systems Spec II	29	0*	Financial Aid
06/23/2026	Thompson, Natalie	Accounts Receivable Man.	33	12	Business Services
06/24/2026	Paniagua, Nelly	Building Services Worker	11	14	Facilities Operations-RV
06/26/2026	Wright, Jayme Sue	Nursing Simulation Coord.	31	2	Health Sciences Dean
06/27/2026	Chappelle, Rupert ¹	Senior Instructional Assistant	25	36	Natural Sciences & Engineering
06/30/2026	Alvarado, Arcangel ¹	Building Services Worker Lead	15	41	Facilities Operations-GT
06/30/2026	Askins, Karen ¹	Instructional Lab Coordinator	27	19	Natural Sciences & Engineering
06/30/2026	Borg, Lisa ¹	Bus. Process & Systems Anal. II	33	27	OIT Application Services
06/30/2026	Greaney, Elizabeth	Chief Bus-Finance Strat. Officer	41	14	Business Services
06/30/2026	Hung, Amy ¹	Accountant I	23	23	Facilities-Central Admin
06/30/2026	Maldonado, Bernadette	VP for Dev & Alumni Rel.	39	1	Advancement-Development
06/30/2026	Prakash, Sanjiv	Information Technology Man.	37	9	OIT Application Services
06/30/2026	Sommer, Michele ¹	Executive Associate II	27	31	OIT Central Administration
06/30/2026	Terry, Carolyn ¹	Assoc SVP for Curr., Placement, & Pathways.	41	37	ASVP-Curr., Placement, & Pathways

STAFF EMPLOYMENTS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	Other/2 or More	TOTAL
Female	1	0	0	0	0	0	1
Male	3	0	0	1	0	0	4
TOTAL	4	0	0	1	0	0	5

STAFF SEPARATIONS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	Other/2 or More	TOTAL
Female	8	0	1	2	0	0	11
Male	2	0	1	1	0	0	4
TOTAL	10	0	2	3	0	0	15

¹ Retirement

* Less than one year

**MONTGOMERY COLLEGE
SUMMARY OF PERSONNEL ACTIONS
From June 1, 2026, through June 30, 2026**

FACULTY

FACULTY EMPLOYMENTS: None

FACULTY SEPARATIONS: None

MONTGOMERY COLLEGE
SUMMARY OF PERSONNEL ACTIONS
From July 1, 2026, through July 31, 2026

STAFF

STAFF EMPLOYMENTS

Effective				
Date	Name	Position Title	Grade	Department
07/01/2026	Gordon, Ian	Director of Collective Impact	35	Collective Impact Institute
07/01/2026	Furgol, James	Department Chair	35	Humanities Dean
07/01/2026	Rahnema, Ladan	Department Chair	35	Social Science Dean
07/07/2026	Stewart, Anita	Executive Associate II	27	OIT Central Administration
07/20/2026	Grant, Jason	Building Services Worker	11	Facilities Operations-TP/SS
07/20/2026	Guerrier, Emmanuel	Executive Associate II	27	Sr VP for Academic Affairs
07/20/2026	Hong, Chenda	Administrative Aide II	19	Humanities Dean
07/20/2026	Liu, Elaine	Student Empl Svcs Center Assist.	21	CW Student Career Services
07/20/2026	Patrick, Tenisa	Building Services Worker	11	Facilities Operations-RV
07/31/2026	Myers, Kimberly	VP for Future of Work & Econ Mobility	41	VP-Workforce Dev & Ind Partnerships

STAFF SEPARATIONS

Effective					
Date	Name	Position Title	Grade	YOS	Department
07/02/2026	Byrd, LaShaun ¹	Administrative Aide II	19	21	CW Dean Stu Access-GT Stu Affairs
07/02/2026	Weise, Jonathan	Publics Safety Officer II (OFC)	15	0*	Public Safety-TP/SS
07/17/2026	Winner, James	Systems Engineer	33	9	Computer Support CE
07/20/2026	Singleton, Tracy ¹	WDCE Program Manager I	27	27	CEELS Dean WDCE
07/22/2026	Shore, Joseph	Employee & Labor Rel Spec II	29	0*	Human Resources/Strat Talent Mgt
07/31/2026	Gatling, Jerome	Building Services Worker	11	15	Facilities Operations-RV
07/31/2026	Richards, James	Campus Police Supervisor (Sergeant)	25	8	Public Safety-Central
07/31/2026	Ridguard, Clevette ¹	Gov. & Presidential Prog Man	33	23	President
07/31/2026	Sharpe, Frank ¹	Building Services Supervisor	23	11	Facilities Operations-GT

STAFF EMPLOYMENTS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	Other/2 or More	TOTAL
Female	2	2	0	2	0	0	6
Male	1	4	0	0	0	0	5
TOTAL	3	6	0	2	0	0	11

STAFF SEPARATIONS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	Other/2 or More	TOTAL
Female	0	2	0	0	0	1	3
Male	3	2	0	0	0	0	5
TOTAL	3	4	0	0	0	1	8

¹Retirement

*Less than 1 year

MONTGOMERY COLLEGE
SUMMARY OF PERSONNEL ACTIONS
From July 1, 2026, through July 31, 2026

FACULTY

FACULTY EMPLOYMENTS: None

FACULTY SEPARATIONS

Effective Date	Name	Position Title	YOS	Department
07/17/2026	Allison, Tanya ¹	Professor	33	GITE-Gudelsky Inst Tech Education
07/17/2026	Beverly, Ronald	Professor	9	Visual and Performing Arts
07/17/2026	Cutler, Alan ¹	Professor	15	Applied Sciences and Technology
07/17/2026	Krueger, David ¹	Professor	24	Visual and Performing Arts
07/24/2026	Shamsan, Ghaida	Assistant Professor	0*	English and Reading Dean

FACULTY SEPARATIONS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	Other/2 or More	TOTAL
Female	1	0	0	0	1	0	2
Male	2	1	0	0	0	0	3
TOTAL	3	1	0	0	1	0	5

¹Retirement

*Less than 1 year

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Agenda Item Number: 6C
September 22, 2026

**GRADUATES RECEIVING THE ASSOCIATE DEGREE AND
THE PROGRAM CERTIFICATE IN SUMMER 2026**

BACKGROUND

The Board of Trustees is required to ratify the conferral of degrees and certificates by the faculty, as certified by the college registrar, each semester. In the event that the ratification by the Board of Trustees takes place after the date of conferral of the degrees and certificates to the graduates, the Board of Trustees must ratify, confirm, and authorize the conferral retroactively (“nunc pro tunc”) to the past date of conferral.

RECOMMENDATION

The Board of Trustees is asked to ratify, confirm, and authorize the conferral of degrees and certificates by the faculty on the list of proposed graduates who have successfully completed the requirements of a program, subject to certification of the college registrar, nunc pro tunc, to the date of such conferral action.

This recommended action aligns with Montgomery College Strategic Plan Goal 3: Enhance educational and organizational effectiveness.

BACK-UP INFORMATION

Board Resolution
List of Graduates (Board members only)

RESPONSIBLE SENIOR ADMINISTRATORS

Dr. Price
Dr. Ray-Patterson

RESOURCE PERSONS

Mr. Cartledge
Mr. Dietz

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Resolution Number:
Adopted on:

Agenda Item Number: 6C
September 22, 2026

**Subject: Graduates Receiving the Associate Degree and the Program Certificate in
Summer 2026**

WHEREAS, It is necessary that the Board ratify, confirm, and authorize the past conferral of degrees and certificates on the list of certified candidates attached herewith; and

WHEREAS, The college registrar has certified that the students of Montgomery College, as listed on the attachment, completed successfully in the summer 2026 semester the courses and curriculum prescribed by the faculty, and met all other requirements of the College, for the degrees and certificates that those students are seeking; and

WHEREAS, The faculty has thereby conferred upon the students of Montgomery College, as listed on the attachment, their respective associate's degrees and certificates, and certified by the registrar that such students have met all applicable requirements; and

WHEREAS, This recommended action aligns with Montgomery College Strategic Plan Goal 3: Enhance educational and organizational effectiveness; and

WHEREAS, The president recommends that the Board approve the following resolution; now therefore be it

Resolved, That the Board of Trustees ratifies, confirms, and authorizes the faculty's conferral upon the students of Montgomery College, as listed on the attachment, of their respective associate's degrees and certificates, subject to certification by the registrar that such students have met all applicable requirements, nunc pro tunc, to the past date on which such conferral took place.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Agenda Item Number: 6D
September 22, 2026

**NOMINATION TO THE MONTGOMERY COUNTY CONSOLIDATED RETIREE HEALTH
BENEFITS TRUST BOARD**

BACKGROUND

In July 2011, Montgomery County established the Consolidated Retiree Health Benefits Trust (CRHBT) Fund, which serves as a vehicle to ensure consistent pre-funding of post-retirement benefits for future retirees of Montgomery County Government, Montgomery County Public Schools, and Montgomery College.

The Board of the CRHBT is a 19-member body consisting of representatives from each of the county agencies and is charged with the fiduciary responsibility of overseeing and managing the trust. Nominees from Montgomery College must be recommended to the county executive by their Board of Trustees and are confirmed by the county council. At its March 26, 2018, meeting, the Board of Trustees nominated Ms. Elizabeth Greaney, Chief Business/Financial Strategy Officer as designee of the president; Professor Michael J. Gurevitz in the Business Administration and Economics Department as a bargaining unit member on June 17, 2019, and Dr. Judy E. Ackerman, a retired employee of Montgomery College and vice president and provost emerita, to serve as the third voting member on the CRHBT Board on March 23, 2020.

With the recent resignation of Ms. Elizabeth Greaney, Chief Business/Financial Strategy Officer as designee of the president, a new designee must be nominated and approved to serve as a representative on the CRHBT. Mr. Darniel Dorsey, director of finance, will represent Montgomery College in this capacity. Mr. Dorsey has been with Montgomery College since 2018 and has served as the director of finance since 2022.

RECOMMENDATION

It is recommended that the Board of Trustees adopt the attached resolution nominating Mr. Darniel Dorsey to serve as the third voting member on the Consolidated Retiree Health Benefits Trust Benefits Trust and as the president's designee for the Consolidated Retiree Health Benefit Trust Board, and delegate to the president the responsibility and authority to transmit this nomination to the county executive. This recommended action aligns with all four of Montgomery College's Strategic Plan Goals.

BACKUP INFORMATION

Board Resolutions 18-03-021, 19-06-047, 20-03-026
Biography of Nominee (Board Members Only)
Policy 11001: Board of Trustees Bylaws

RESPONSIBLE SENIOR ADMINISTRATOR

Mr. Collette

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Resolution Number:
Adopted on:

Agenda Item Number: 6D
September 22, 2026

Subject: Nomination to the Montgomery County Consolidated Retiree Health Benefits Trust Board

WHEREAS, Montgomery County established the Consolidated Retiree Health Benefits Trust (CRHBT) Fund, which serves as a vehicle to ensure consistent pre-funding for post-retirement benefits for future retirees of Montgomery County Government, Montgomery County Public Schools, and Montgomery College; and

WHEREAS, The CRHBT Board, a 19-member board consisting of county agency representatives, is charged with the fiduciary responsibility to oversee and manage the Consolidated Retiree Health Benefits Trust; and

WHEREAS, Representatives from the College to the CRHBT Board are nominated by the Montgomery College Board of Trustees to the county executive for confirmation by the county council; and

WHEREAS, The College has nominated Mr. Darniel Dorsey as the director of finance; and

WHEREAS, Mr. Darniel Dorsey is nominated and will serve on the CRHBT as the president's designee; and

WHEREAS, This resolution aligns with all four of Montgomery College's Strategic Plan Goals; and

WHEREAS, The president of the College recommends the following action; now therefore be it

Resolved, That the Board of Trustees nominates Mr. Darniel Dorsey, director of finance, to serve as the third voting member and as the president's designee on the Consolidated Retiree Health Benefits Trust Board; and

Resolved, That the Board of Trustees delegates to the president the responsibility and authority to transmit this nomination to the county executive.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Agenda Item Number: 7
September 22, 2026

**CONTRACT CHANGE ORDER,
AWARD OF CONTRACT, GENERATOR MAINTENANCE AND REPAIR SERVICES,
BID E423-004**

BACKGROUND

Originating Office and Explanation of Request:	The senior vice president for administrative and fiscal services and chief operating officer is requesting a contract spend authority increase to address increased generator maintenance and repair services.
Award Type:	Competitive
Reason Being Brought to Board:	Board approval is required for all contract awards valued over \$450,000.
Certification:	The director of procurement certifies that the appropriate College staff developed specifications, and funding is available in the FY27 operating budget.
Five-year Amount:	\$600,000
Vendor Name:	Green Fuel Maintenance Inc.
Vendor Address:	1675 Hosfeld Drive Westminster, Maryland 21157
Term of Contract:	Five months, with one one-year renewal option
Minority Status	Non-minority
Minority Classification	NA

RECOMMENDATION

It is recommended that the Board of Trustees approve an increase in the current five-year contract award spend authority to \$600,000, to cover additional generator maintenance and repair services.

This recommended action aligns with Montgomery College Strategic Plan Goal 3: Enhance educational and organizational effectiveness.

BACKUP INFORMATION

Policy 63001: Procurement, Consultant Services, and Contracts

RESPONSIBLE SENIOR ADMINISTRATOR

Mr. Collette

RESOURCE PERSONS

Mr. Johnson
Ms. Pullen

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Resolution Number:
Adopted on:

Agenda Item Number: 7
September 22, 2026

**Subject: Contract Change Order, Award of Contract, Generator Maintenance and
 Repair Services, Bid E423-004**

WHEREAS, Pursuant to Md. (Educ.) Code Ann. Sec. 16-311 (c), a request for proposal was publicly advertised on December 12, 2022, on the Montgomery College Procurement, and the State of Maryland eMaryland Marketplace websites; and

WHEREAS, This recommended action aligns with Montgomery College's Strategic Plan Goal 3: Enhance educational and organizational effectiveness; and

WHEREAS, The president of the College recommends the following action; now therefore be it

Resolved, That the Board of Trustees approves an increase in the current five-year contract award spend authority to \$600,000, to cover additional generator maintenance and repair services; and be it further

Resolved, That the president is authorized to sign the contract on behalf of the Board of Trustees.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Agenda Item Number: 8
September 22, 2026

**FUNCTIONAL TRANSFER
FY26 CURRENT FUND AND WORKFORCE DEVELOPMENT AND
CONTINUING EDUCATION FUND**

BACKGROUND

The College's Current fund and Workforce Development and Continuing Education (WDCE) fund budgets are prepared and approved by major functions established by the Maryland Higher Education Commission. State law requires that transfer of appropriations between major functions be submitted in writing and approved by the county governing body before they are made and if the county governing body fails to act on a request for a transfer within 30 days, the request is automatically approved.

A functional transfer is necessary to assure that the College's expenditures do not exceed the appropriation approved by the county council. The Education Article of the Annotated Code of Maryland provides guidance on how this transfer is to be completed.

RECOMMENDATION

It is recommended that the Board of Trustees authorize the attached Current fund and WDCE fund functional transfer resolution for submission to the county council for approval.

This recommended action aligns with Montgomery College Strategic Plan Goal 3: Enhance educational and organizational effectiveness.

BACKUP INFORMATION

Board Resolution 26-06-089
Policy 61001: Fiscal Control
Section 16-304 of the Education Article of the Annotated Code of Maryland

RESPONSIBLE SENIOR ADMINISTRATOR

Mr. Collette

RESOURCE PERSON

Mr. Dorsey

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Resolution Number:
Adopted on:

Agenda Item Number: 8
September 22, 2026

**Subject: Functional Transfer FY26 Current Fund and Continuing Education and
Workforce Development Fund**

WHEREAS, Section 16-304(c)(1) of the Education Article of the Annotated Code of Maryland, provides that a community college may not spend more on any major function than the amount appropriated for it; and

WHEREAS, Section 16-304(c)(2)(i) states that transfers of appropriations between major functions shall be submitted in writing, and approved by the county governing body before they are made; and

WHEREAS, It is common for actual expenditures to be different from planned functional expenditures; and

WHEREAS, During FY26, the College reallocated resources within the Current fund to support increased salary costs associated with enrollment exceeding budget projections, higher employee benefit costs driven by claims, and reallocated resources in the WDCE fund to recognize shared organizational costs and better align expenditures with strategic priorities, including salaries, facility lease costs, and collegewide software tools; and

WHEREAS, The College will exceed the county's approved functional appropriations if proper action is not taken; and

WHEREAS, This recommended action aligns with Montgomery College Strategic Plan Goal 3: Enhance educational and organizational effectiveness; and

WHEREAS, The president recommends that the Board of Trustees approve the following resolution; now therefore be it

Resolved, That the Board of Trustees authorizes, subject to county council approval, a Current fund functional budget transfer as listed below; and be it further

Functional Category	Approved FY26 Budget after Supplemental	Functional Transfer from (-) to (+)	Amended FY26 Budget
Instruction	\$98,014,252	\$3,482,954	\$101,497,206
Academic Support	\$48,911,354	(\$1,461,010)	\$47,450,344
Student Services	\$37,328,830	(\$536,809)	\$36,792,021
Operation/Maintenance	\$50,673,450		\$50,673,450
Institutional Support	\$54,629,212	(\$1,485,135)	\$53,144,077
Scholarships & Fellowships	\$ 6,479,146		\$ 6,479,146
TOTAL	\$296,036,244	\$0	\$296,036,244

Resolved, That the Board of Trustees authorizes, subject to county council approval, a WDCE fund functional budget transfer as listed below; and be it further

Functional Category	Approved FY26 Budget	Functional Transfer from (-) to (+)	Amended FY26 Budget
Instruction	\$13,718,753	(\$1,267,869)	\$12,450,884
Academic Support	\$ 4,360,426	\$308,515	\$ 4,668,941
Student Services	\$ 3,309,037		\$ 3,309,037
Operation/Maintenance	\$ 1,310,382	\$537,003	\$ 1,847,385
Institutional Support	\$ 0	\$422,351	\$ 422,351
Scholarships & Fellowships	\$ 50,000		\$ 50,000
TOTAL	\$22,748,598	\$0	\$22,748,598

Resolved, That a copy of the resolution be transmitted to the county executive and county council for approval.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Agenda Item Number: 9
September 22, 2026

THE 2026 PERFORMANCE ACCOUNTABILITY REPORT AND BENCHMARKS

BACKGROUND

The Performance Accountability Report (PAR) is the College's annual report on progress toward reaching benchmarks in key indicators of operations. The report is submitted to the Maryland Higher Education Commission (MHEC) each year. PAR indicators have universal statewide definitions.

This accountability reporting system has been in place since 1996, when it was implemented by MHEC. The reporting structure is based on requirements in the Maryland Higher Education Reorganization Act of 1988. At Montgomery College, the Office of Institutional Research and Effectiveness (OIRE) assumes the primary role for providing the quantitative content of the PAR and coordinating the contributions from administrative offices and Workforce Development & Continuing Education (WDCE). OIRE also assumes the primary role for providing the narrative and coordinating contributions from Academic Affairs and the Office of Business Services.

MHEC has established a five-year reporting cycle for PAR. The next cycle begins in fiscal year 2026 and goes through fiscal year 2030. At the beginning of the cycle, each Maryland community college is asked to submit new benchmarks to MHEC. The new benchmarks, which require Board approval, are further reviewed and then accepted by MHEC. Once established, the benchmarks are the standard against which the College is evaluated on its performance. MHEC reviewers will note where the College is making progress or falling behind and hold the College accountable for all indicators in each annual report.

In addition to narrative reporting on significant student characteristics, performance metrics, and community outreach efforts, the report contains recent trend data on specific quantitative indicators that reflect progress towards benchmarks set by the Board of Trustees, where appropriate. MHEC considers the College's performance on these indicators a primary component in assessing the institution's effectiveness, and, at the College, the president incorporates the PAR results in monitoring and assessing institutional performance on relevant components of the strategic plan and transformational aspirations.

If the Board accepts the Performance Accountability Report, it will be submitted to the Maryland Higher Education Commission.

RECOMMENDATION

It is recommended that the Board of Trustees accept the 2026 Montgomery College Performance Accountability Report and the proposed benchmarks for the five-year reporting cycle of FY26 to FY30, and that the president be authorized to submit the report to the Maryland Higher Education Commission.

This recommended action aligns with Montgomery College Strategic Plan Goal 3: Enhance educational and organizational effectiveness.

BACKUP INFORMATION

2026 Performance Accountability Report including benchmarks (Trustees only)

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. John Hamman

RESOURCE PERSON

Dr. Arlene Blaylock

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Resolution Number:
Adopted on:

Agenda Item Number: 9
September 22, 2026

Subject: The 2026 Performance Accountability Report and Benchmarks

WHEREAS, The Maryland Higher Education Commission requires the submission of an annual Performance Accountability Report (PAR) from the state's public colleges and universities. Under a new five-year reporting cycle beginning in Fiscal Year 2026 and going through Fiscal Year 2030, each college is required to submit Board-approved benchmarks at the beginning of a reporting cycle; and

WHEREAS, The 2026 Montgomery College PAR contains the most recent data on the quantitative performance indicators as well as a written discussion of the trends in the narrative portion of the report; and

WHEREAS, The College uses data in the PAR to assess progress on collegewide student success and to contemplate actions where appropriate and the College has conducted a thorough analysis of PAR data and reviewed proposed new benchmarks; and

WHEREAS, This recommended action aligns with Montgomery College Strategic Plan Goal 3: Enhance educational and organizational effectiveness; and

WHEREAS, The president recommends acceptance of the College's 2026 PAR and approval of the new benchmarks for the next PAR reporting cycle; now therefore be it

Resolved, That the Board of Trustees accepts the 2026 Montgomery College Performance Accountability Report and new benchmarks; and be it further

Resolved, That the president is authorized to submit the report to the Maryland Higher Education Commission.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Agenda Item Number: 10
September 22, 2026

MODIFICATION OF POLICY 89001: USE OF COLLEGE-OWNED VEHICLES

General Information

Policy Number:	89001
Contained in Chapter:	Chapter Eight
Policy Title:	Use of College-Owned Vehicles
Policy Creation Date:	September 15, 1997
Most Recent Modification Date:	December 13, 2010

Changes, Additions, Deletions

Line Number	Purpose
Lines 1-5	This addition introduces a foundational statement affirming the College's commitment to the safe and responsible management of vehicles to ensure regulatory compliance and minimize institutional risk.
Line 6	This modification clarifies that the restriction limiting vehicle use to official College business applies to leased vehicles as well as College-owned vehicles.
Lines 9-11	These modifications establish broader, policy-level language regarding vehicle acquisition, with specific requirements and offices addressed in the accompanying procedures.
Lines 13-15	These modifications establish that vehicle maintenance, registration, and security are governed by standard operating procedures and appropriate administrative controls.
Lines 17-19	This modification reflects standardized language being implemented across all policies.

RECOMMENDATION

It is recommended that the Board of Trustees adopt the modifications to Policy 89001: Use of College-Owned Vehicles.

This recommended action aligns with Montgomery College Strategic Plan Goal 3: Enhance educational and organizational effectiveness.

BACKUP INFORMATION

Resolution

Policy 89001: Use of College-Owned Vehicles

RESPONSIBLE SENIOR ADMINISTRATOR

Mr. Collette

RESOURCE PERSONS

Mr. Dietz

Dr. Van Camp

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Resolution Number:
Adopted on:

Agenda Item Number: 10
September 22, 2026

Subject: Modification of Policy 89001: Use of College-Owned Vehicles

WHEREAS, The Board of Trustees created Policy 89001: Use of College-Owned Vehicles in 2010; and

WHEREAS, The policy has served an important purpose in establishing the requirements for the authorized purchase, use, maintenance, and oversight of College-owned vehicles; and

WHEREAS, The policy has been reviewed by the appropriate College community stakeholders for their feedback and been updated; and

WHEREAS, This resolution aligns with Montgomery College Strategic Plan Goal 3: Enhance educational and organizational effectiveness; and

WHEREAS, The president recommends that the Board adopt the modifications; now therefore be it

Resolved, That Policy 89001: Use of College-Owned Vehicles is amended as indicated in the attached draft and be subsequently hereafter named Policy 89001: Acquisition, Maintenance, and Use of College-Owned Vehicles; and be it further

Resolved, That the president is authorized to implement these changes.

Chapter: FacilitiesModification No. 0023Subject: Acquisition, Maintenance, and Use of College-Owned Vehicles

I. Montgomery College is committed to the safe and responsible use of College-owned or leased vehicles in support of its operational needs, through effective management and oversight that promote safety, ensure compliance with applicable laws and regulations, and minimize institutional risk.

II. College-owned or leased trucks, cargo vans, passenger vans, and all other motorized vehicles are to be used only for official College business.

III. Only designated ~~The only units departments are~~ authorized to budget for and purchase or lease College vehicles. ~~are the Office of the President, Facilities, Workforce Development & Continuing Education, and Procurement.~~

IV. All College-owned and leased vehicles ~~will~~shall have ~~appropriate administrative controls~~ standard operating procedures and administrative controls to assure for routine maintenance, registration, and security.

~~I.V.~~ The Board of Trustees authorizes the President ~~to is authorized to develop, publish, and disseminate~~ establish any procedures necessary to implement this policy. ~~for the use of College-owned vehicles.~~

Board Approval: September 15, 1997; December 13, 2010; DATE.