

ESC Meeting Minutes

11/7/2024

Attendees: Cinder Barnes, secretary; Liz Feldman; Aubrey Smith; Krista Leitch Walker; Zenobia Garrison, vice-chair (Veronica Banh proxy); Paul D. Miller, chair; *Lauralyn McWilliams; Sepy Yousefi; Kristen Roe, James Fowlkes,

Guests: Chantelle McKoy, Angie Moy, Dr. Williams, Meghan Gibbons, Jeannine Bruno, Christine Crefton, Nghi Nguyen

Governance members: Clevette Ridguard, Yvette Taylor, Shakina Adams-Gormley

Absent: Veronica Banh, Sharon Maxwell, Anthony Vassario* Katrina Yanga*

Call to order:

There is a quorum to conduct business. Meeting was called to order by chair, Paul Miller, at 2:33pm. The meeting was recorded for internal use only.

Approval of Oct. 3 meeting minutes:

There were no corrections to the minutes. Motion to approve minutes was made by Liz Feldman. The motion seconded by Kristin Roe and approved.

Constituent concerns:

N/A

Guest speaker:

Dr. Jermaine Williams

Chair report

MC Cares (support and services: faculty and staff assistance)

Weekly Updates

- Employee Matters,
- Inside MC (daily)
- Monday Minutes

Open Enrollment ended Nov. 8th

Memos

- **11/4/24** President's town hall Nov. 12 via Zoom from 2:00-3:00 (registration was required)

- **11/4/24:** Public Safety—MC wins 562500 safety program grant
- **11/4/24** Bow Tie Chats with Dr. Williams
- **11/4/24** Draft AY 2025-2026

Use or lose personal leave by Dec. 20

Native American Heritage Month

Mobile Markets on every campus: register to volunteer

MC governance has an Instagram account

Reminders

- Microsoft Essentials Fall Workshops are being held
- Universal Design Center newsletter sent on Nov. 1
- Employee professional development catalog is available
- Spring catalog is expected to be released before winter break
- First Faculty Fridays/Super Staff Tuesdays (numbers are growing; doubled participants)
- Kaiser Flu Shots (Kaiser health van will be on campus from 10:-2:00pm, Nov. 11th, TPSS/ Kaiser members can get Covid shots for free. Employees and retirees can schedule in advance
- Student Wellness Center: Food on each campus including East County for enrolled students—services include
 - Food lockers
 - Mobile Markets

HR Updates w/ Krista Leitch Walker

- Reminder to update information in Workday (degree, employee/talent profile)
- Utilize HR Helpdesk
- There is an update on constituent concern regarding absences of pt faculty: earned sick and safe time off is one for one for now. Stakeholders will be involved before any policy changes

Review of employee resource groups (ergs) affinity group proposal

Recommendation one was made that HR have a discussion and offer feedback along with the Office of Equity and Inclusion since their areas may be impacted by some of the responsibilities outlined in the current iteration of the proposal.

Recommendation two was to have a few more discussions before forwarding to College Council

Recommendation three was to make the proposal broader

Recommended amendments to the proposal (discussions)

- Additions to Governance section
- Change to a three-year renewal process

- Addition to appendices
 - Timeline for initial applications
 - Eligibility requirements
 - Role of the ESC in formalizing the groups
 - Role of ESC in support ergs/ affinity group
 - Establishment of an annual budget
 - Recommendation summary

Goal

This year's goal for ESC will be submitted by the end of the month.

Adjournment at 4:20pm

Liz made a motion/ Kristen Roe seconded the motion to adjourn meeting at 4.20pm