

MONTGOMERY COLLEGE GOVERNANCE

Employee Services Council

Thursday, February 7, 2019

2:00 p.m. - 4:00 p.m.; Location: CT S102

Minutes

Attendees

Present: Sabrina Bielefeldt, Christopher Campanella (via phone), Richard Cerkovnik, Elaine Doong for Krista Leitch Walker, Rowena D'Souza (via phone), Liz Feldman, Nicole Given, Aggie Harrell (via phone), Michele Harrell, Chayanne Samuels (via phone), Tori Strickland (via phone)

Guest: Donna Schena

Call to Order

Rich called the meeting to order at 2:05 pm.

Constituent Concerns/Comments

- There were no constituent concerns.

Prior Meeting Minutes

- The January minutes were approved with no corrections.

HRSTM Update

- Elaine talked about the new supervisor orientation that will be piloted on March 1 and March 29. This two-day session is for supervisors that are new to the College or have been newly promoted. Participants will be given a survey after the session and be asked to provide feedback to improve future sessions.

Chair's Report

- Rich gave updates from the recent College Council retreat. All recommendations should be brought to College Council by March and April in order for them to be considered by the last meeting in May. The end of year council report form will include more than recommendations. All types of communication and referrals should be included along with the recommendations in the year-end report. Another item discussed was to make sure part-time faculty have two representatives on all four functional councils.

Update on Telework

- Donna Schena spoke about the history of the telework policy and discussed changes being made to the policy. ESC had representation on the group that worked on making updates to the policy. PEC has seen suggested updates to the policy. They will discuss the changes at the March meeting and make modifications. The policy will then be available for public input. ESC members are encouraged to review the policy.

Constituent Concerns and Goals Discussion

- Rich will update the constituent concern-tracking document that will be reviewed at the next meeting. Liz presented a document for the council to review related to the standardization goal. The council discussed Liz's proposal and a few members will look to see if any policies and procedures already exist that are related to the goal. The council will discuss Liz's proposal at the next meeting.

Open Topics

- The council reviewed the member terms in preparation of upcoming elections.
- Rich will contact Shawn Harrison to give an update on public safety at one of the upcoming meetings.

Meeting adjourned at 4 p.m.