
MONTGOMERY COLLEGE GOVERNANCE
ACADEMIC SERVICES COUNCIL MEETING
Thursday, September 12, 2019
1:00 – 2:30 pm
TP/SS Campus Caftriz 143

Attendees: Veronica Bahn, Monique Davis, Colleen Dolak, Robin Flanery, Tonya Harris, Arthur Katz, Adaora Nwigwe, Samantha Veneruso, Regennia Williams

Members excused: Kimberly Murphy, Debra Bright

Call to Order

- The September meeting was called to order at 1:25 pm by Colleen Dolak, Chairwoman

Constituent Concerns

- None at this time

Unfinished Business

- Samantha Veneruso opened the discussion regarding constituents' concerns about inadequate hours of operation for the Student Assessment Center. This discussion of a college-wide concern is a carryover from an earlier ASC meeting, and the Rockville Service Group has also discussed the issue. The ASC members concluded that it might be good to invite someone from the Assessment Center to participate in an upcoming meeting so that ACS can gain a better understanding of how it might help the Assessment Center as it continues to help Montgomery College students.

Approval of Minutes

- Samantha moved that the minutes from the last meeting and the agenda be approved, Arthur seconded that motion, and the motion was unanimously approved.

Chair's Report

- Colleen introduced a "Colors" icebreaker that was designed to help participants learn more about their personality types and preferred work styles.
- Monique moved that Robin be nominated Vice-Chair, Samantha seconded that motion, and the motion was unanimously approved.

Committee Reports

- The ASC agreed to agree on liaisons at each meeting in 2019-2020, and these members will volunteer to facilitate communications with departments/programs /campus partners. The liaisons will use Governance Council templates for email correspondence, and copy the Academic Services Council email address on all messages.

New Business – Goal Planning

- The ASC will be mindful of the language used to define goals that are attainable, based

on things that it can control and activities that are directly related to its mission.

- Members agreed to continue reviewing the three 2018-2019 ASC goals, using a One Drive document that Samantha will create
- The ASC will use Microsoft Teams as a means to draft goals, with particular attention to references to “partnerships” in Goal 1 and the significance of “social media” as described in Goal 3 and its relationship to the ASC’s mission, given that our work impacts the lives of students in so many ways.

Arthur moved that the meeting be adjourned, Monique seconded the motion, and it was unanimously approved.

Meeting Adjourned at 2:50 p.m

Respectfully submitted by
Regennia Williams, Proxy for College Council Secretary